



**RAMABAI AMBEDKAR GOVT. DEGREE COLLEGE**  
**GAJRAULA, AMROHA**

(Affiliated form Mahatma Jyotiba Phule Rohikhand University, Bareilly)

**Minutes of meeting**

Date	Agenda	Execution
14-10-2019	A meeting of IQAC was organized in principal's office related to career advancement scheme for faculties.	API form was given to all professors, whose promotion was due.
24-10-2019	The agenda of this meeting is checking and forwarding API form of faculty members.	API form of 4 teaching faculty had been checked & forwarded.
16-11-2019	The meeting was held in view of preparation of upcoming NAAC visit to collect the all documental proofs related to O.P. ,Refresher, faculty development program & short term courses etc.	Faculty was informed.
08-11-2019	A Performa related to departmental activities was prepared to collect data, department wise.	Perform distributed.
02-12-2019	Proofs/evidences of Programs organized in department must be kept in prescribed format	Format provided to all departments.
26-12-2019	The meeting was held to foreword API form of CAS	Form checked and forwarded.
31-12-2019	Date of CAS was extended from 31 <sup>st</sup> Dec 2019 to 15 <sup>th</sup> Jan 2020.	Information was circulated among faculty members.
16-01-2020	Date of CAS was extended from 15 <sup>th</sup> Jan to 31 <sup>st</sup> Jan .Eligible faculty can submit the API form.	Information was circulated.
02-06-2020	Due to covid-19 all the IQAC members had been informed for the preparation for AQAR 2018-19 through online platform.	AQAR 2018-19 prepared and submitted within time by IQAC.

IQAC Committee

(PRINCIPAL)